

Tenant Representation Associate



JOB OVERVIEW

JOB TITLE Tenant Representation Associate

LOCATION Houston, Texas

JOB SUMMARY

We are currently seeking an Associate who has 1-2 years of experience as a commercial real estate agent, ideally as a tenant representative.

There will be NO cold calling required.

There will be hands-on mentoring from a proven, successful broker.

*Only resume submissions with a 1-2 paragraph cover letter will be considered.

RESPONSIBILITIES

- Ability to spearhead deals from start to finish
 - Build strategic site selection packages that demonstrate the strengths and weaknesses of prospective spaces
 - Drive LOIs and lease negotiations with a disciplined approach
 - Coordinate amongst all salient parties (landlords, banks, contractors, etc.) in efforts to expedite the completion of a transaction
 - Help manage a BPO team to ensure that they complete tasks in a detailed manner
- Engage with prospective clients to understand their needs and win their business

QUALIFICATIONS & EXPERIENCE

- Undergraduate degree
- Detail oriented and transaction focused
- Must be self-motivated with excellent follow-up skills
- Enterprenurial spirit

ABOUT US

FEC Real Estate is an industry leading commercial real estate brokerage firm with a niche specialization in the retail subspace. The company represents family entertainment centers throughout the United States for the leasing and purchasing of CRE for their operations.

Send a **brief cover letter and resume** to: RJ Mohindra
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